



Nottinghamshire & City of Nottingham Fire & Rescue Authority

MINUTES of the Annual General Meeting held at Joint Fire / Police HQ, Sherwood Lodge, Arnold, Nottingham, NG5 8PP on 26 May 2023 from 10.30 am - 10.49 am

Membership

Present

Councillor Michael Payne (Chair)
Councillor Patience Uloma Ifediora (Vice Chair)
Councillor Liaqat Ali
Councillor Callum Bailey
Councillor Richard Butler
Councillor John Clarke MBE
Councillor Robert Corden
Councillor Sybil Fielding
Councillor Tom Hollis
Councillor Anwar Khan
Councillor Gul Nawaz Khan
Councillor John Lee
Councillor Devontay Okure
Councillor Nick Raine
Councillor Nigel Turner
Councillor Roger Upton
Councillor Jonathan Wheeler
Councillor Jason Zadrozny

Absent

Police and Crime Commissioner Caroline Henry

Colleagues, partners and others in attendance:

Craig Parkin – Chief Fire Officer
Damien West - Assistant Chief Fire Officer
Mick Sharman - Assistant Chief Fire Officer (Strategic Collaboration for Nottinghamshire and Derbyshire Fire and Rescue Services)
Becky Smeathers – Head of Finance and Treasurer to the Authority
Malcolm Townroe – Clerk and Monitoring Officer
Catherine Ziane-Pryor – Governance Officer

1 Appointment of Chair

Resolved to appoint Councillor Michael Payne as Chair of the Authority for the 2023/24 municipal year.

2 Appointment of Vice-Chair

Resolved to appoint Councillor Patience Ifediora as Vice-Chair of the Authority for the 2023/24 municipal year.

3 Apologies for Absence

None.

4 Declarations of Interest

None.

5 Minutes

The minutes of the last meeting held on 24 February 2023 were confirmed as a true record and signed by the Chair.

6 Chair's Announcements

The Chair welcomed newly appointed members and welcomed back previous members, highlighting that a Member's Seminar is to be held on 5 June and provides a valuable insight into the Service and requesting that all members attend. Details will be circulated to members.

The Bereaved Families Charter has been approved and adopted by the Service. Following the meeting a photograph will be taken of members with the signed charter in the memorial garden. The initiative, which ensures that post tragedy support is available, has come about as a result of the Hillsborough tragedy.

7 Membership of the Authority, Appointments to Committees and Boards, and Dates of Future Meetings

Malcolm Townroe, Clerk and Monitoring Officer, presented the report which sets out the appointments to the Authority by both the City and County councils, confirms the numbers of places on committees with regard to political balance, requests political group nominations to those places and the approval of the committee structure and schedule of dates, as listed in the report.

Resolved

(1) to note the following appointments:

The City Council has appointed the following members:

**Councillor Liaqat Ali (Labour)
Councillor Patience Ifediora (Labour)
Councillor Anwar Khan (Labour)
Councillor Gul Nawaz Khan (Labour)
Councillor Devontay Okure (Labour)
Councillor Nick Raine (Labour)**

The County Council has appointed the following members:

Councillor Callum Bailey (Conservative)
Councillor Richard Butler (Conservative)
Councillor John Clarke (Labour)
Councillor Robert Corden (Conservative)
Councillor Sybil Fielding (Labour)
Councillor Tom Hollis (Independent Alliance)
Councillor John Lee (Conservative)
Councillor Michael Payne (Labour)
Councillor Nigel Turner (Conservative)
Councillor Roger Upton (Conservative)
Councillor Jonathan Wheeler (Conservative)
Councillor Jason Zadrozny (Independent Alliance)

- (2) to approve the Committee Structure;**
- (3) to approve the following appointments to Committees, Chairs and meeting dates:**
 - a) Nottinghamshire and City of Nottingham Fire and Rescue Authority (10.30 am unless otherwise stated)**

14 July 2023 (to be held at Highfields Fire Station)
22 September 2023
15 December 2023
23 February 2024
24 May 2024 (AGM)
 - b) Policy and Strategy Committee**
 - i. Meeting dates(10.00 am unless otherwise stated)**

30 June 2023
17 November 2023 (to be held at Highfields Fire Station)
2 February 2024
26 April 2024
 - ii. Membership**

Councillor Michael Payne (Chair)
Councillor Patience Ifediora
Councillor Sybil Fielding
Councillor Jonathan Wheeler
Councillor Nigel Turner
Councillor Tom Hollis
 - c) Human Resources Committee (10.00 am)**
 - i. Meeting dates (10.00 am unless otherwise stated)**

23 June 2023
10 November 2023
26 January 2024
19 April 2024

ii. Membership

Councillor Nick Raine (Chair)
Councillor Gul Nawaz Khan
Councillor Patience Ifediora
Councillor John Lee
Councillor Robert Corden
Councillor Tom Hollis

d) Community Safety Committee

i. Meeting dates (10.00 am)

9 June 2023
13 October 2023
12 January 2024
15 March 2024

ii. Membership

Councillor Jason Zadrozny (Chair)
Councillor Devontay Okure
Councillor Nick Raine
Councillor Anwar Khan
Councillor Nigel Turner
Councillor Robert Corden

e) Finance and Resources Committee

i. Meeting dates (10.00 am)

16 June 2023
20 October 2023 (to be held at Highfields Fire Station)
19 January 2024
22 March 2024

ii. Membership

Councillor John Clarke (Chair)
Councillor Liaqat Ali
Councillor Anwar Khan
Councillor Sybil Fielding
Councillor Callum Bailey
Councillor Richard Butler
Councillor Roger Upton

f) The Personnel Committee

i. This Committee will meet as required;

ii. Membership

**Councillor Gul Nawaz Khan
Councillor Patience Ifediora
Councillor John Clarke
Councillor Nick Raine
Councillor Jonathan Wheeler
Councillor John Lee**

g) Appointments Committee

i. This Committee will meet as required;

ii. Membership

**Councillor Michael Payne
Councillor Patience Ifediora
Councillor Sybil Fielding
Councillor Jonathan Wheeler
Councillor John Lee
Councillor Tom Hollis**

h) Strategic Inclusion Board

i. This Board will meet at the rising of each full Fire Authority meeting excluding the AGM;

ii. Membership

**Councillor Michael Payne
Councillor Patience Ifediora
Councillor Sybil Fielding
Councillor Jonathan Wheeler
Councillor Nigel Turner
Councillor Tom Hollis**

i) Pensions Board

i. This Board will meet as advised:

ii. Membership

**Councillor Sybil Fielding
Councillor Patience Ifediora (substitute)
ACFO Candida Brudenell (officer member).**